

Stacy Gregg, Procurement Manager
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Materials Management Office
1201 Main St - Ste 600
Columbia, SC 29201

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This contract is for Specialty and Truckload Copy Paper ONLY. Since the separate solicitation that now combines **Desktop Delivery of Office Supplies and Paper** remains under protest, however, no replacement contracts for **desktop delivery of paper** will be available until some undetermined date in early 2014.

CONTRACT FOR SPECIALTY AND TRUCK LOAD COPY PAPER
Solicitation 5400006886

CONTRACT PERIOD: January 1, 2014 THROUGH December 31, 2017

Lots 1-4 – Specialty Paper

Lot 5 - Truckload

VENDOR:	Athens Paper 5901-A Long Creek Park Drive Charlotte, NC 28269	OfficeMax P.O. Box 101705 Atlanta, GA 30392-1705
VENDOR NUMBER:	7000040676	700031360
TELEPHONE NUMBER:	(704) 598-4003	(336) 240-4763
TOLL FREE:	(866) 598-7900	-----
FAX:	(704) 597-9744	(630) 438-8299
PRIMARY CONTACT:	Jim Knight	Jennifer Stevens
CONTRACT NUMBER:	4400007661	4400005612
F.E.I.N.:	62-0790238	82-0100960
SECONDARY CONTACT:	Marilyn Walsh	N/A
INSIDE DELIVERY FEE:	\$2.50	\$0.00
ACCEPTS CREDIT CARD:	Yes	Yes
E-MAIL:	jknight@athenspaper.com charlottecsr@athenspaper.com	Jennifer.Stevens@officedepot.com
WEBSITE:	Athenspaper.com	-----

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SPECIAL INSTRUCTIONS

The State of SC is seeking to establish statewide contracts for the purchase of specialty desktop copy paper and truckload deliveries. The use of these contracts is mandatory for all state governmental bodies (i.e. state government department, commission, council, board, bureau, committee, institution, college, university, technical school, agency, government corporation, or other establishment or official of the executive or judicial branch.). The use of these contracts is optional for political subdivisions (i.e. school districts, municipalities, counties, special purpose districts).

DELIVERY DATE -- 30 DAYS ARO (M)

Unless otherwise specified herein, all items shall be delivered no later than fifteen (15) days after contractor's receipt of the purchase order. If the using governmental unit requests delivery sooner than the time specified, contractor may invoice the ordering entity any additional shipping charges approved by the ordering entity on the purchase order.

DELIVERY COSTS -- EXEMPTION (JAN 2006)

For individual orders involving less than \$250.00, contractor shall ship these orders prepaid, add the shipping charges to the invoice as a separate charge and include in the invoice total for payment by Using Governmental Unit. [03-3035-1]

INSIDE DELIVERY DEFINITION:

Inside delivery pertains to deliveries to any location within a customer occupied building. A participating agency may have multiple ordering locations and the contractor will be required to deliver supplies to each individual location, not to one central location except for truckloads. Paper will be required to be delivered to the desktop of the individual ordering.

Delivery, FOB Requirements, and Minimum Orders

Deliveries shall be FOB destination, freight prepaid. It is agreed by the parties hereto that delivery by the contractor to the common carrier does not constitute delivery to the State. Any claim for loss or damage shall be between the contractor and the carrier.

For non-desktop delivery items only, individual orders for less than \$250.00 are exempt from FOB requirements. The contractor shall ship these orders prepaid and add the shipping and handling charge to the invoice as a separate charge and include in the invoice total for payment by ordering agency. The shipping and handling charge must not exceed \$25.00.

Inside Delivery – Non-Desktop Delivery Items Only

Standard delivery is to a loading dock/single delivery location. The end user may request inside delivery. Each bidder must include the charge, if applicable, for inside delivery to designated office(s) or print shop. This charge should be listed on the bid schedule.

Other than items described as, "Desktop Delivery," on the bidding schedule, use of this contract is not mandatory for orders less than \$500.00.

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Desktop Delivery

Desktop Delivery applies to certain line items in the Bidding Schedule. See description on each line item.
Desktop Delivery means delivery to customer-designated desktop locations(s) within an organization.

Solicitation Document and amendments: <http://webprod.cio.sc.gov/SCSolicitationWeb/contractSearch.do?solicitnumber=5400006886>

Excel Spreadsheet including product codes, pricing, manufacturer and item description. [Click here for pricing.](#)

Users are urged to contact the contractor in buying colors and obtain a color swatch to insure color compatibility.

All contract information is listed on page 1 of this section. Inside deliveries may constitute an additional charge from the contractor. Please refer to page 1.